

**Upper Columbia Co-op Council
Steering Committee Meeting Minutes
Thursday, April 16, 2009**

In attendance: Robert Agnew, Zoë Creighton, Andrew Jarrett, Vince Salvo, Bradley Roulston ,

Regrets: Deirdrie Lang

Guest: Cindy Olivas, (KBCC)

Chair: Andrew Jarrett, **Recorder:** Vince Salvo

Meeting Called to order by Andrew at 10:35 am

1. Approval of the Agenda

M/S/C Accepted as circulated

2. Review of Agenda

M/S/C . Accepted as circulated

3. REVIEW OF ACTIONS:

1. **ACTION:** Zoë will send the BCCA/UCCC dues splitting documents to Andrew, in his capacity as interim Treasurer. **DONE**
2. **ACTION:** Zoë will contact the CBT directly if the application is not successful. **CARRIED FORWARD**
3. **ACTION:** Steering Committee members will attend the RDCK sessions in their respective areas to support the application. Zoë will provide details as they become available. **ONGOING**
4. **ACTION:** Robert and Deirdrie will gauge the community's interest on cooperative action surrounding food/agricultural issues at the March 24th conference, and will pass on information to Andrew. **AGENDA ITEM**
5. **ACTION:** Robert and Zoë will combine forces to prepare a request to BCICS by April 10th **AGENDA ITEM**
6. **ACTION:** Deirdrie will provide sample share./ membership certificates to Zoe. **CARRIED FORWARD**
7. **ACTION:** Bradley will keep the group informed about the Chamber social. **AGENDA ITEM**
8. **ACTION:** Andrew will follow up to find a recruit from NDCU **CARRIED FORWARD**
9. **ACTION:** Andrew will approach Jim Mullein from KCSHC re: Board position **IN PROCESS**
10. **ACTION:** Vince will ask Maureen McEwen from Slocan Co-op and Lance Hall from Craft Connection. **DONE- REGRETS FROM EACH**
11. **ACTION:** Zoe will approach Cindy Olivas and perhaps someone from Carshare, LINKS, and KCR. **DONE –CINDY WILL STAND, REMAINDER IN PROCESS**
12. **ACTION:** Zoë will draft wording on proposed AGM resolutions regarding year end change; change is share value; and allowing societies to become members of the Council, and will distribute for approval by April 15th. **DONE**
13. **ACTION:** Zoe will peruse the BCCA Rules for other inconsistencies with those of UCCC. A discussion ensued around changing the number of shares that need to be purchased by members. It was decided that we will let the membership decide at the General Meeting whether to increase the amount. **DONE**
14. **ACTION:** Andrew agreed to help Zoe with AGM planning. **DONE**
15. **ACTION:** Zoe will check in with BCCA regarding travel subsidies for members. **DONE**
16. **ACTION:** Committee members will spend a few moments with the Strategic Plan this month and bring comments to April's meeting. **AGENDA ITEM**

3. Coordinator's report

Zoë outlined highlights of her report.

- a) She and Carol Murray have worked out a system for invoicing members, and it is underway
- b) Zoë reminded group to attend an upcoming coffee klatsch hosted by CIEL at Oso Negro, she will participate in a discussion on co-ops in the economy, on Thursday April 16, at 7 PM.
- c) BCICS proposal is in process and Robert has materials which will be discussed later in the meeting and then finalized for distribution.
- d) Slocan Valley Co-op has not returned the member Questionnaire
ACTION: Vince will follow-up.
- e) Web Site development is well underway- Zoe had a very fruitful and rewarding meeting. Launch is imminent

f) Heritage Credit Union has voted to join UCCC, but no paper yet. Agreed that membership of Credit unions should be priority for member recruitment.

ACTION: Zoe to circulate materials

g) Zoe thanked Andrew for a great job on the Co-op Radio Program on Co-ops.

4. Current Priorities:

a) Acceptance of Heritage Credit Union's application **In progress**

b) KBCSC/ CBT Update

ACTION: Zoe and Andrew working to develop a proposal on rental agreement

c) Website Format/ Content

ACTION: Zoe to send Template in next 10 – 14 days

d) BCICS research requests – Zoe prepared some materials and sent to Robert.

ACTION: Robert will circulate materials to members

e) AGM Planning-resolutions: consensus agreement reached by e-mail was affirmed.

ACTION: Andrew will prepare a backgrounder information sheet on share value purchase.

ACTION: Robert and Bradley will speak to the issue at the AGM

f) Board Recruitment

ACTION: Zoe will talk with Kootenay Co-op, LINKS and will approach Mike Stolte

ACTION: Andrew will talk with Jim

g) AGM agenda/ delegate tasks

ACTION: Andrew will Chair

ACTION: Zoe will Record

ACTION: REPORTS will be prepared by directors:

Bradley – events and Community Relations

Andrew – finances

Robert – strategic plan and research

Deirdrie - Personnel

h) City Council Presentation:

ACTION: Bradley will send around copy of the pp. Scheduled for April 20

i) Chamber Social

ACTION: Bradley has made arrangements for May 28th

j) BCCA AGM attendance

ACTION: Zoe will attend June 8th and 9th

k) Community Food Matters Conf.

ACTION: Robert will send around materials and reactions

l) Thanks to BCGEU

ACTION: Zoe will send card

5. Strategic Plan Check-in – Deferred to next meeting

ACTION: Committee members will spend a few moments with the Strategic Plan this month and bring comments to April's meeting

1. Forward planning

a) Next meeting date- AGM May 7th 7 – 9 PM

b) Dinner at Max and Erma's at 5:00