

**Upper Columbia Co-op Council
Steering Committee Meeting Minutes
Thursday, March 19, 2009**

In attendance: Deirdrie Lang, Andrew Jarrett, Vince Salvo, Robert Agnew, Zoë Creighton

Regrets: Bradley Roulston

Chair: Robert Agnew, **Recorder:** Zoë Creighton

Meeting Called to order by Robert Agnew at 10:35 am

REVIEW OF ACTIONS:

1. **ACTION:** Zoë will send the BCCA/UCCC dues splitting documents to Andrew, in his capacity as interim Treasurer.
2. **ACTION:** Zoë will contact the CBT directly if the application is not successful.
3. **ACTION:** Steering Committee members will attend the RDCK sessions in their respective areas to support the application. Zoë will provide details as they become available.
4. **ACTION:** Robert and Deirdrie will gauge the community's interest on cooperative action surrounding food/agricultural issues at the March 24th conference, and will pass on information to Andrew.
5. **ACTION:** Robert and Zoë will combine forces to prepare a request to BCICS by April 10th
6. **ACTION:** Deirdrie will provide sample share./ membership certificates to Zoe.
7. **ACTION:** Bradley will keep the group informed about the Chamber social.
8. **ACTION:** Andrew will follow up to find a recruit from NDCU
9. **ACTION:** Andrew will approach Jim Mullen from KCSHC re: Board position
10. **ACTION:** Vince will ask Maureen McEwen from Slocan Co-op and Lance Hall from Craft Connection.
11. **ACTION:** Zoe will approach Cindy Olivas and perhaps someone from Carshare, LINKS, and KCR.
12. **ACTION:** Zoë will draft wording on proposed AGM resolutions regarding year end change; change in share value; and allowing societies to become members of the Council, and will distribute for approval by April 15th.
13. **ACTION:** Zoe will peruse the BCCA Rules for other inconsistencies with those of UCCC.
A discussion ensued around changing the number of shares that need to be purchased by members. It was decided that we will let the membership decide at the General Meeting whether to increase the amount.
14. **ACTION:** Andrew agreed to help Zoe with AGM planning.
15. **ACTION:** Zoe will check in with BCCA regarding travel subsidies for members.
16. **ACTION:** Committee members will spend a few moments with the Strategic Plan this month and bring comments to April's meeting.

1. Review of Agenda

Addition of: Contracting of advisory services, under Current Priorities

M/S Andrew/Vince. Accepted as amended.

2. Review of Minutes of February 25.09

Vince Salvo's presence at the meeting was not recorded.

ACTION: Robert will amend the minutes of February 25, and recirculate by email.

M/S Vince/ Deirdrie. Accepted as amended.

3. Coordinator's report

Zoë outlined highlights of her report.

a) She and Carol Murray have worked out a system for invoicing members, and Zoë is waiting on confirmation from Carol regarding deferring dues, and a few other issues. BCCA will take care of all of the invoicing.

ACTION: Zoë will send the BCCA/UCCC dues splitting documents to Andrew, in his capacity as interim Treasurer.

b) Zoë will submit a funding request for \$4900 to the CBT today, for a proposed branding/ public profile project. A discussion ensued, and the group made suggestions.

M/S Vince/Deirdrie

To support the proposal for funding to CBT for a UCCC branding exercise. **CARRIED.**

ACTION: Zoë will contact the CBT directly if the application is not successful.

ACTION: Steering Committee members will attend the RDCK sessions in their respective areas to support the application. Zoë will provide details as they become available.

c) Zoë invited group to attend an upcoming coffee klatsch hosted by CIEL at Oso Negro, she will participate in a discussion on co-ops in the economy, on Thursday April 16, at 7 PM.

d) Robert and Deirdrie will participate on behalf of UCCC in a Community Food Matters conference on March 24th in Nelson.

ACTION: Robert and Deirdrie will gauge the community's interest on cooperative action surrounding food/agricultural issues at the March 24th conference, and will pass on information to Andrew.

4. Current Priorities:

a) Progress on Heritage Credit Union

Vince reported that although his presentation went reasonably well last month, Heritage Credit Union will decide whether or not to join UCCC at their March 26th meeting. He will report.

b) KBCSC/ CBT Update

Andrew reported that the partnership between CBT and KBCSC has been confirmed, and hopes that the office space will be available by May 1st.

c) Website Format/ Content

Zoë reported that progress is underway with the UCCC website. She has been in contact with Robin Puga, who is doing the web work for BCCA, and that a skeletal template will be ready by month's end for comment.

d) BCICS research requests

Robert was unable to formally send the requests to BCICS this month.

ACTION: Robert and Zoë will combine forces to prepare a request to BCICS by April 10th

e) Accept members (motion)

M/S Vince/Robert

To accept the applications for membership in UCCC from The Craft Connection; The Slocan Valley Cooperative; Kootenay Boundary Community Services Co-op; Kootenay Lake Eastshore Eldercare Co-op; Kootenay Co-op Radio; Nelson and District Credit Union; Kootenay Columbia Senior's Housing Co-op; Nelson Carshare Co-op ; Kootenay Baker Cafe Co-op and Kootenay Country Store Co-op.

CARRIED.

ACTION: Deirdrie will provide sample share/membership certificates to Zoe.

f) City Council Presentation

Bradley will present on UCCC's behalf at Nelson City Council on Monday, March 23rd. Andrew Jarrett will attend in support.

g) Chamber Social

Bradley is organising a Chamber of Commerce Social at Kootenay Co-op Radio either on April 23rd or May 28th. He will speak for 5 minutes about UCCC.

ACTION: Bradley will keep the group informed about the Chamber social.

h) Board Recruitment

Andrew and Deirdrie have both agreed to stay on as Directors of UCCC after the General Meeting. Vince and Robert will not. Bradley's status to represent the NDCU is uncertain.

ACTION: Andrew will follow up to find a recruit from NDCU

ACTION: Andrew will approach Jim Mullein from KCSHC re: Board position

ACTION: Vince will ask Maureen McEwen from Slocan Co-op and Lance Hall from Craft Connection.

ACTION: Zoe will approach Cindy Olivas and perhaps someone from Carshare, LINKS, and KCR. It is agreed that it would be good to have a member who is involved in agriculture. Deirdrie reported that Local Flavours Co-op in Creston has dissolved.

i) AGM Planning-resolutions

ACTION: Zoë will draft wording on proposed AGM resolutions regarding year end change; change in share value; and allowing societies to become members of the Council, and will distribute for approval by April 15th.

ACTION: Zoe will peruse the BCCA Rules for other inconsistencies with those of UCCC.

A discussion ensued around changing the number of shares that need to be purchased by members. It was decided that we will let the membership decide at the General Meeting whether to increase the amount.

ACTION: Andrew agreed to help Zoe with AGM planning.

j) BCCA AGM attendance

The AGM will be on June 8th and 9th. Zoe will attend, and perhaps Andrew.

ACTION: Zoe will check in with BCCA regarding travel subsidies for members.

k) Future meeting space

The next meeting will be held at the Kootenay Co-op's new meeting space at Mountain Waters Spa, on Victoria Street.

l) Advisory services

Robert mentioned that we need to have a discussion about UCCC's role in brokering Co-op Development in the area. It was agreed that we need to work in consultation with BCCA on this. Discussion tabled until April meeting.

5. Strategic Plan Check-in

Discussion tabled until next meeting.

ACTION: Committee members will spend a few moments with the Strategic Plan this month and bring comments to April's meeting.

6. Other Business

None.

7. Forward Planning

a) next Steps

Planning of AGM; Recruiting new Board Members; Council presentation; CBT community meetings regarding funding requests.

b) next meeting date

Thursday April 16, 10:15 AM (* this time has since the meeting become impossible for Deirdrie attend)

c) Future Agenda Items

- i) Approve AGM resolutions
- ii) Discuss brokering Co-op development
- iii) Zoe's contract ends May 30- discussion