

**Upper Columbia Co-op Council
Board of Directors' Meeting
Sept 27, 2011
Minutes**

Meeting called to order at 12:30 pm by Bradley

In Attendance: Andrew Jarrett, Terry Brennan, Bradley Roulston, Cynthia Olivas, Jocelyn Carver, and Zoë Creighton. **Regrets:** Corky Evans

1. Adoption of Agenda

M/S/C To adopt the circulated agenda with additions.

2. Adoption of Minutes of June 21, 2011

M/S/C That the minutes of June 21, 2011 be adopted as circulated.

3. Review of Actions from Previous Meetings

Bradley will resend the online co-op event calendar. **Done**

Andrew will work on developing financial statements, and will work with Zoe to will create financial statements for AGM. **Almost Done. Zoe will complete with Cheryl**

Andrew will draft a document on a proposed car mechanic co-op. **Not Done**

Bradley will obtain the date of the next Credit Union Peer meeting and an outline for our next UCCC Board meeting. **Coming up in Grand Forks. Bradley will ask Corky if he would present**

Cynthia will ask if banner space is available that week in Nelson. **Done.**

Cynthia will also see if City Council can make a declaration. **Done**

Zoe get Survival Rate of Co-ops Study. **Done**

Bradley will contact Colleen Matte again. **Not Done**

Thank You Card to Ben. Bradley will get a card, and Jocelyn will do a certificate. **Not Done. Bradley will do this week.**

3.a. Actions arising from this Meeting

Bradley will get a letter from the Carshare indicating that he can represent them at the UCCC Board.

Zoe will ask NDCU if they'd like to nominate an employee to the NDCU Board.

Zoe will research banner costs and get one made. Decision to have only the UCCC logo on it, and not all the member co-ops.

All Directors agreed to regular reporting to their respective Boards

Andrew, Zoe and Jocelyn will work to spearhead any policies in need of development –a Board Composition policy was identified as a priority.

Bradley will send invite for Breakfast Social on Tuesday Oct 11

4. Coordinator's Report.

Zoë discussed her report, and invited questions from the Board.

- Discussed the Proposal to CBT for funding a regional co-op development project—will report on progress at next meeting.
- Business Cards distributed.
- Tagline – Suggestion to include time for a discussion of the tagline at Strategic Planning Session
- Decision to have a stand-alone strategic planning session - Tuesday Nov 22 10am – 2pm
- Policy Development, i.e. Board Member Composition. Andrew and Jocelyn will assist Zoe in Policy Development.

Bradley will get a letter from the Carshare Co-op indicating that he can serve as their delegate on the UCCC Board.

Zoe will ask NDCU if they'd like to nominate an employee/board member to the UCCC Board.

- Coop Week Banners have been approved for hanging over the main streets of Nelson and Castlegar in October. Decision to hang a banner for a week in Nelson, and another week in Castlegar.
- Zoe will research banner costs and get one made. Decision to have only the UCCC logo on it, and not all the member co-ops.
- All Directors agreed to begin regular reporting on UCCC activities to their respective Boards
- UCCC will host a Nov 19 Board Development Training in partnership with KBCSC. Zoe gathered a few ideas, and will discuss with Eva at KBCSC.

M/S/C That the coordinator's report be accepted as presented.

4a. BCCA Report

Written report distributed.

Zoe explained that the invoicing system between UCCC and BCCA for shared member dues has been changed, which will improve UCCC's cashflow issues.

5. Current Priorities

- a) Co-op Week Activities. Event at the Food Co-op on October 18; 11 am- 1 pm, UCCC members will be provided with Certificates of Success; a videographer will ask cooperators to answer the question " How do Co-ops build a better world?"; local and regional politicians will be invited; and a good time will be had by all.
- b) Member Recruitment – Credit Union Presentation
- c) Elections / Co-op Forum-Helen. Zoe will follow up with Helen regarding UCCC participation in a local all-candidates' forum.
- d) Board Composition-- Policy/ Discussion. It was decided to move forward with a Board composition policy
- e) Breakfast report. Bradley will send invite for Tuesday Oct 11
- f) Banners. Discussed earlier
- g) Updated Member List / Planning calendar. To discuss at Strategic Planing Session
- h) IYC Initiatives. The Co-op week planning committee will tackle 2012 initiatives after Co-op Week.
- i) Nov 19 training. Training ideas were submitted to Zoe. She will discuss furtehr with Eva at KBCSC.
- j) Policy needs. Refer to d)above.
- k) Standing Committees. Discuss at Strategic Planing Session

6. Other Business

- a. Thanks to departed Board member Ben Morris. Bradley and Jocelyn will follow up.
- b. Discussion to create a "Friends of UCCC" opportunity for non co-op businesses and individuals. Discussion tabled to Strategic Planning Session.

7. Forward Planning

Upcoming Meetings / Events

Oct 11 – Breakfast Social (8-9am)

Oct 13 – Coop Week Planning Mtg (1 – 2 pm)

Oct 18 – Coop Week event at Food Co-op (11am – 1 pm)

Oct 25 – Regular Board Mtg. 12:30 pm

Nov 22 - Regular Board Mtg (10 – 11am) and Annual Planning Session. (11am to 2pm) at Food Co-op Meeting Space on Front St.

Meeting adjourned at 2:30 pm