

**Upper Columbia Co-op Council  
Board of Directors' Meeting  
January 25, 2011  
Minutes**

Meeting Called to order at 12:39 pm

**In Attendance:** Corky Evans, Andrew Jarrett, Terry Brennan, Cynthia Olivas, Bradley Roulston, Zoë Creighton

**Regrets:** Ben Morris

**1. Adoption of Agenda**

**M/S/C** To adopt the circulated agenda, with the addition of setting the AGM date.

**2. Adoption of Minutes of December 14, 2010**

**M/S/C** That the minutes of December 14, 2010 be adopted, with 2 additions:  
John Brandt is the person Cynthia plans to meet from KSCU.  
Bradley will be presenting to the KBCSC on March 14.

**3. Review of Actions from Previous Meetings**

**December**

Cynthia and Zoe will have a finance meeting, and pass on questions to Bradley. **Done**  
Zoe will send an email out reminding members about the Jan 28 training session. **Done**  
Zoe will send CDI application to Board. **Done**  
Zoe and Bradley will meet to discuss coop blog. **To Be Continued, Bradley will lead.**  
Zoe will invite Kootenay Savings to Jan 28 training. **Done**  
Bradley will check to see who is getting those emails at Kootenay Savings. **Done**

Discussion of meeting with Slocan Park Co-op. Corky will try to determine the date of their AGM.

**3.a. Actions arising from this Meeting**

Bradley will lead Board Planning Calendar.  
Zoe will solicit AGM dates from Member Coops  
Corky will make a UCCC presentation to the Kettle Valley Co-op  
Zoe will poll members to see if they are interested in having a youth intern, and will ask around for suggestions on possible youth interns.  
Zoe will ask our Castlegar members for an AGM location recommendation  
Zoe will enquire about availability and cost for the Mir Centre for our AGM  
Corky will ask J.J. Veregin to speak.

**4. Coordinator's Report.**

*Finance Report*

Zoe and Cynthia met to discuss types of reporting.  
Zoe met with Cheryl and Colleen to discuss Chart of Accounts.  
Reconciliations are up to date.

*Discussion of BCCA Dues.*

**M/S/C** To direct Zoe to invoice BCCA in the amount of \$1450 for UCCC's share of outstanding membership shares for 2008-2010 as per the Dues Splitting document distributed to the Board in Jan 2011.

Training Session on Friday Jan 28, 2011. 50 people are registered.

*Annual Board Planning Calendar.*

Discussion of internal items vs. public items.

**Action:** Bradley will lead in the creation of a Board Planning Calendar.

Comment that UCCC could be present at member AGM's

**Action:** Zoe will solicit AGM dates from Member Coops.

#### *Member Presentations.*

Outstanding Co-ops: Kettle Valley and KCSBC

**Action:** Corky offered to present to the Kettle Valley Co-op

**Action:** Zoe will find out date of Kettle Valley Board Meeting / AGM

#### *Website.*

Zoe reported on website woes this month, which are now remedied. The servers have been changed.

#### *Newsletter.*

Proposed Contents: UCCC AGM Date, Member Profile, Training Report, Upcoming Grants, Member AGM's, Provincial, National, and International items.

#### *Training:*

- Suggestion to add training feedback to website.
- Suggestion to apply for \$ to create a Grant to send a member Board / Staff Person to Bologna.
- Next training. Feb 25, Carolee Coulter will lead a session on Staff Evaluations.
- Suggestion that Zoe tell the training participants that the sessions are based on member input.
- Agreed to partner again with the KBCSC for another training next fall.

Suggestion to add BCCA Strategic Plan to UCCC website.

#### *Youth Internship.*

**Action:** Zoe will poll members to see if they are interested, and ask for suggestions on possible youth interns.

### **5. Current Priorities**

- a) City Council Presentation. Plan for a Presentation to Nelson City Council in the fall during Co-op Week. Zoe will offer discussion points. Suggestion to present to RDCK Board as well.
- b) Strategic Planning. Plan was reviewed.
- c) Board planning calendar. Bradley will get this rolling
- d) Youth Interns. No much interest around table. Zoe will poll other Coops to determine interest.
- e) February training. Feb 25 – with Carolee Coulter
- f) Innovative Co-op Projects Project ( i.e. ICP funding request)--no news yet.

### **6. Other Business**

#### **a. Confirm Meeting Schedule & Location**

We will continue to meet the fourth Tuesday of the month at 12:30, at KBCSC unless otherwise noted.

Next Meetings:

Feb 22

March 22

April 26

May 24

June 21 (this is the third Tuesday of the Month)

**AGM** – It will be held in Castlegar.

Looking at dates the week of May 9. Zoe will ask our Castlegar members for a location recommendation. The Mir Centre was suggested, Zoe will pursue.

### **7. Forward Planning**

- a) Next meeting date. February 22, 12:30 PM (Cynthia will not be able to attend)

**Meeting adjourned at 2:26 pm**