

**Upper Columbia Co-op Council
Board of Directors' Meeting
December 17, 2013
Minutes**

In Attendance: Andrew Jarrett, Laureen Barker, Jocelyn Carver, Catherine Fisher, Zoë Creighton, Prudence-Elise Breton, Catherine Fisher

Regrets: Corky Evans, Cindy Corrigan, Aron Burke

Recorder: Zoë

Meeting brought to order at 3:10

1. Review of Agenda

M/S/C That the agenda be accepted as amended

2. Review of previous minutes/ action items

M/S/C That the minutes of October 29, 2013 be accepted as distributed.

Actions from this meeting:

Aron and Zoë will meet in January to discuss presentations to member boards.

Corky to approach Woodland Housing Co-op when the presentation is ready

Zoë to pursue the request to our member CUs for training support

Andrew and Zoë will discuss training strategy

Andrew will spearhead the development of policy drafts on contract engagement.

Jocelyn will develop 10 minute orientation on history for board for February—will ask Andrew and Zoë to chime in.

Catherine and Zoë will work on grant-seeking strategies in Jan/ Feb and report at the February meeting

Zoë will send the revised project and operations budget to **Andrew** for him to look over and distribute to Board.

Zoë will ask Corky to report back to the group in February on any developments from the meeting of Credit Union reps to the UCCC Board, which took place in November.

Zoë will confirm with **Corky** what his idea was for a presentation at the March 28 Peer Group meeting.

Zoë will call a Business Committee meeting for the middle of January.

Zoë will poll directors for February meeting date.

Actions carried forward (incomplete) from October meeting:

- **Zoë, Andrew and Laureen** work up a more comprehensive request for training and education support for UCCC and its members to the credit unions. **Zoë and Laureen.**
- **Corky** to approach Woodland Housing Co-op when the presentation is ready
- **Andrew and Zoë** will discuss training strategy. **Andrew will help the new year.**
- **Catherine and Zoë** will work together on researching potential project funders. **January priority**

- **Aron** will follow up with Columbia Valley Credit Union. *In process, Zoë and Aron will talk- going to Golden in January.*

3. Coordinator's Report

Zoë outlined highlights of her report.

Andrew and Jocelyn provided their perspectives on the Co-ops 101 presentations in Rossland and Nelson. Priority for new year is to work out relationship with BBA advisors, and UCCC's co-op development fee-for-service , to work in concert with that of BCCA, and the BBA program.

Question: What's our business model going to be? Zoë will call a Business Committee meeting for the middle of January.

Peer Group meeting –Zoë will confirm with Corky what his idea was for a presentation at the March 28 Peer Group meeting.

4. Generative Ideas Discussion

Jocelyn brought forward a discussion of Social Enterprise and a recent visit to Nelson by Brian Smith, the ED of the Sunshine Coast Community Futures. She offered perspectives on how social enterprise could become more active in the area, inspired by examples spoken about by Brian. A discussion ensued around leveraging networks, and building a stronger relationship with Community Futures.

It was agreed that UCCC needs to establish both a grant seeking strategy, *and* a fee-for-service business strategy first and foremost.

5. Current Priorities:

a) Orientation for New Board Members

It was agreed that orientations will take place in the new year, with a combination of stand-alone sessions and conversations integrated in to meetings. Jocelyn will coordinate a 10 minute orientation on UCCC history for board for February—ask Andrew and Zoë to chime in. Other stand-alone topics will include: How to read a financial statement; board roles and responsibilities.

b) New revenue streams

Catherine and Zoë will work on grant-seeking strategies in Jan/ Feb and report at the February meeting.

c) Mission/ Vision Discussion

The drafts were further discussed, and it was agreed to pursue the discussion further to our February meeting—in particular the conversation about whether to include “co-operative” in these statements.

d) Policy Priorities

Priorities for draft development include policies on engaging in contracts and contracting out services (could be same policy). Andrew will spearhead the development of drafts.

e) PR Committee- Presentations to Boards

Aron and Zoë have set a date for mid January to begin the development of presentations to our member Boards in the new year.

f) Finance Report

Andrew presented the third quarter financials, and answered questions.

Zoë will send the revised project and operations budget to Andrew for him to look over and distribute to Board.

6. February Agenda Items

How Directors report on UCCC happenings to their respective Co-ops/ CUs

Mission / Vision

Business plan draft

Website presentation

Set AGM date

Meeting adjourned at 5:05 PM

Next Board meeting to be set by poll for second or third week of February