



**Upper Columbia Co-op Council
Board of Directors' Meeting
June 17 2013**

Minutes

In Attendance: Andrew Jarrett, Aron Burke, Laureen Barker, Jocelyn Carver, Keitha Patton, Catherine Fisher (arrived at 6 PM), Zoë Creighton

Regrets: Corky Evans, Cindy Corrigan

Recorder: Zoë Creighton

Meeting called to order at 5:05 PM

1. Review of Agenda

Andrew suggested to add a brief discussion of the amended budget under Current Priorities.

M/S/C That the agenda be accepted as amended

2. Review of previous minutes/ Action items

M/S/C That the minutes of the May 1, 2013 meeting be accepted as distributed.

Outstanding Actions from May 1 Meeting:

- **PR Committee** will create a newsletter

Actions arising from this meeting:

- **Andrew/ Policy Committee** will prepare a policy workplan for the committee by September
- **Andrew/ Policy Committee** will compile approved policies into one document/ manual and distribute to Board members.
- **Aron/ PR Committee** will prepare a newsletter for distribution in July; **Zoë** and **Jocelyn** will provide Aron with source files.
- **Aron** will follow up with Columbia Valley Credit Union (after receiving contact info, etc from Zoë)
- **Aron** will take over the Co-operation before Business Breakfast promotions (**Jocelyn** will send him the poster file)
- **Jocelyn/ Laureen/ Recruitment Cttee** will prepare and conduct a Board orientation for new members (with **Zoë** providing docs distributed to date)
- **Jocelyn** will bring brief (10 min) generative thought input for September meeting
- **Zoë** will send CIB Phase 1 Report to new Directors
- **Zoë** will follow up with Harrop Proctor Co-op re: membership
- **Zoë / PR Committee** will invite Tom Atkins to a PR Cttee meeting in August to plan for Co-op Week
- **Zoë** will research potential speakers for Co-op Week on discussed themes.
- **Zoë** will send Directors soft copy of BCCA Annual report
- **Zoë** will talk to BCCA/ CCA about developing/ accessing an online co-op listserv
- **Zoë** will initiate a doodle poll to schedule regular meetings in the fall

3. Coordinator's Report

Zoë outlined highlights of her distributed report, and entertained questions. She also provided a summary of the BCCA AGM on June 13. Andrew and Jocelyn provided a report on the CED course to date.

4. Current Priorities

a. Appointment of Officers

President - Laureen Barker

Vice- President – Jocelyn Carver

Treasurer- Andrew Jarrett, until he steps down from the Board in the Fall

Secretary- open—appointment TABLED to September meeting.

b. Strategic Plan Followup

The group reviewed the Strategic Plan Implementation Document, and identified areas that should become the purview of the Board, instead of the Coordinator. Zoë will revise the document and recirculate.

c. Budget

Andrew distributed the revised budget, which reflected actual commitments from BCCA instead of earlier projections.

M/S Andrew/ Jocelyn

To approve the core operations column of the distributed budget. **CARRIED.**

d. New Member Application- Crawford Bay Commons

M/S Jocelyn/ Catherine

To approve the Crawford Bay Commons Association application for membership. **CARRIED.**

e. Breakfast Meeting Promotions

Aron agreed to take over the promotions—the next Breakfast is Tuesday, July 9th 8 AM.

5. Forward Planning

There will not be a Board meeting over the summer. Zoë will poll members for a September meeting date.

September Agenda Items:

- Policy Priorities
- Generative ideas addition
- Discussion on resource-sharing systems
- Training strategy
- Diversify funding sources
- Co-op Week plans
- Appointment of Secretary

Meeting Adjourned at 7 PM.